

VILLAGE OF FRANKLIN PARK APPLICATION FOR ZONING RELIEF

DATE OF HEARING _____ HEARING NUMBER _____

TO THE FRANKLIN PARK ZONING BOARD OF APPEALS
9500 WEST BELMONT AVENUE
FRANKLIN PARK, ILLINOIS 60131

APPLICATION IS HEREBY MADE FOR: (Please cite specific sections of the Zoning Ordinance. Use additional sheets if necessary.)

ON PROPERTY HEREINAFTER LEGALLY DESCRIBED:

(PLEASE ATTACH LEGAL DESCRIPTION)

P.I.N # 12- - - -0000

and commonly known by the street address of:

BY:

Owner/Agent

Applicant

Property Owner or Person Having Possessory Interest

Address

Address

City/State/Zip

City/State/Zip

Telephone

Telephone

Email

I, _____, do hereby certify or affirm that the owner/person(s) holds possessory interest in the above describe property make application as such.

SIGNATURE

SUBSCRIBED AND SWORN TO ME ON THIS _____ DAY OF _____ 20_____.

NOTARY PUBLIC

VILLAGE OF FRANKLIN PARK

9500 Belmont Avenue
Franklin Park, Illinois 60131
Zoning: PHONE (847) 671-8792, FAX (847) 671-6015

APPLICANT REQUIREMENTS PETITION FOR VARIANCE

I. Application

- a. Present zoning and proposed variation.
- b. Current plat of survey, and appropriate legal description. Fifteen (15) copies required.
- c. Site Plan should be presented if necessary to show: (15 copies)
 - (1) Subject property.
 - (2) Present zoning-and zoning of adjacent properties.
 - (3) Proposed Variation.
 - (4) Existing structures; specific locations.
 - (5) Proposed structures, including: setbacks, heights, materials, spacing between structures.
 - (6) Proposed off street parking.
 - (7) Existing and proposed signs, lighting.
 - (8) Proposed utilities (water-sewers), public, private, location.
- d. Ownership in fee, including full disclosure of beneficial interest in land trust—and / or letter of authorization to present fee owner in the application.
- e. Reply to Standards of Variance (Sheet Attached)
- f. Petition- standard application form to be completed and returned to the Zoning Department. (Secretary of the Zoning Appeals)
- g. Application to be notarized.
- h. Payment of the appropriate fee (based on approved fee schedule) when application is filed.
- i. Letters of notification to the adjoining property owners. ("Dear Neighbors" letter)
- j. Addresses of adjacent property owners (within 250 feet of subject property). This item can be acquired from Leyden Township located at 2501 Mannheim Road.

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II. Public Hearing – Presentation

Meetings are held on the 2nd Wednesday of the month at 9500 W. Belmont in the North/Rear Conference Room at 7:00 p.m.

- a. Petitioner, his attorney or agent must attend the Public Hearing and present testimony.
- b. All witnesses giving testimony relative to facts in the case being heard shall be asked to sign in and will be sworn in.
- c. All petitioner's exhibits will be marked and retained by the Zoning Board of Appeals.
- d. All questions arising from the general public shall be directed to the Hearing Chairman.

III. Recommendations

Recommendations may be made at this or the next regular meeting of the Zoning Board of Appeals.

IV. Decisions

Assuming no problems, all matters are referred to the Village Board for final action as expeditiously as possible after the Zoning Board of Appeals makes the recommendation.

NOTE: Allow approximately ninety (90) days from the date of filing complete application and payment for hearing to completion of process in the form of signed ordinance.

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STANDARDS FOR VARIANCES AS ESTABLISHED BY ORDINANCE

You are responsible for addressing each of the following standards in the course of the hearing.

- (A) **PROPERTY CHARACTER & CONDITION**
Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of the regulations were to be carried out;
- (B) **UNIQUENESS**
The conditions upon which an application for a variance is based are unique to the property for which the variance is sought, and are not applicable, generally, to other property within the same zoning classification;
- (C) **FINANCIAL GAIN**
The purpose of the variance is not based exclusively upon a desire to increase financial gain;
- (D) **CAUSE OF HARDSHIP**
The alleged difficulty or hardship is cause by this ordinance and has not been created by any persons having an interest in the property;
- (E) **PUBLIC WELFARE/INJURY**
The granting of the variance will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located; and
- (F) **IMPAIRMENT OF OTHERS (LIGHT & AIR, TRAFFIC, FIRE, PUBLIC SAFETY, AND PROPERTY VALUES)**
The proposed variance will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood.