

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
FRANKLIN PARK POLICE PENSION FUND
APRIL 19, 2011**

A regular meeting of the Board of Trustees of the Franklin Park Police Pension Fund was held on Tuesday, April 19, 2011 at 5:00pm at the Village of Franklin Park, 9500 W. Belmont Avenue, in the conference room, pursuant to notice, a copy of which is attached to their minutes.

CALL TO ORDER BY PRESIDING OFFICER

President Steve Witnik called the meeting to order at 5:16 PM.

ROLL CALL

Upon roll call the following answered:

Present: President Steve Witnik, Vice President Rich Viken, Trustee Jim Winje, Trustee Aaron Jimenez

Absent: Secretary Justin Camp

Also Present: Treasurer Frank Grieshamer, Dan Antioho and Dennis Marach of LPL Financial, James Ritchie and Becky Davis of Lauterbach & Amen (L&A)

PUBLIC COMMENT - none

APPROVAL OF PRIOR MEETING MINUTES – January 18, 2011

The Board reviewed the minutes as presented in the board meeting packet and noted a correction: amendment to Old Business, item a - add Viken as the one who made the motion. **A motion by Winje to approve the January 18, 2011 minutes, as amended, second by Viken. Motion unanimously carried.**

ACCOUNTANT'S REPORT

- a. Monthly Financial Report – Ritchie reviewed with the Board the February 28, 2011 monthly financial report as presented in the board meeting packet. For the ten months ended February 28, 2011 there was a net increase of \$537,029.18 and an end of period balance of \$19,530,458.38. **A motion by Winje to accept the February 28, 2011 financial report as prepared and presented by L&A, second by Jimenez. Motion unanimously carried.**
- a. Active Pension File Maintenance: File maintenance updates were received; Davis will process and provide a follow up spreadsheet – **TABLED until next meeting.**

PRESENTATION AND APPROVAL OF DISBURSEMENTS – 1st Quarter 2011

The Board reviewed the Disbursements Summary as presented in the board meeting packet. **A motion by Jimenez to approve the January, February and March 2011 Disbursements Summary for a total amount of \$118,037.77, as presented, second by Winje. Roll call vote: Winje – aye Viken – aye, Jimenez – aye, Witnik – aye. Motion unanimously carried.**

Ritchie discussed the Audit for 2010 as coming to a close; 2011 predicted to go much smoother and be completed much quicker; the DOI report is in progress and will be forth coming.

OLD BUSINESS

- a. Dede Hearing: The Board discussed and reviewed the pension calculation for Frederick L. Dede III. **A motion by Viken to approve the L&A calculation for duty disability pension benefits for Frederick L. Dede III, disability date: 01/18/2011, effective date of pension: 01/19/2011, 16 years of creditable service, applicable salary: \$84,967.00; monthly benefit of \$4,602.38; annual pension of \$55,228.56, second by Winje. Roll call vote: Winje – aye Viken – aye, Jimenez – aye, Witnik – aye. Motion unanimously carried.**

NEW BUSINESS

- a. Election Results: The Board discussed the results of the active member elections: Justin Camp had 21 votes and Jack Kreckler had 13 votes; Justin Camp received the majority of votes. **A motion by Witnik to certify the results of the election, re-electing Justin Camp to another 2 year term, ending May 2013, second by Viken. Roll call vote: Winje – aye Viken – aye, Jimenez – aye, Witnik – aye. Motion unanimously carried.** ***Note – Board Officer Position elections will be an agenda item for next meeting.*
- b. Appointed member: The Board discussed, and will also request, Mayoral re-appointment of Trustee Jim Winje; term expiring May 2011. President Witnik will send a letter to the Mayor. – **TABLED until the next meeting.**
- c. Trustee Training: The Board reviewed the Trustee Training Summary as presented in the board meeting packet. Camp will provide his certificate from the certified training program (CTP) completed; Jimenez will complete his CTP class this April 2011.
- d. 2011 Training: The Board discussed the member's interest in attending the IPPFA Fall Conference in October 2011. **A motion by Winje to approve payment of registration fees and expenses incurred for members to attend the IPPFA October 2011 Conference, second by Jimenez. Roll call vote: Winje – aye Viken – aye, Jimenez – aye, Witnik – aye. Motion unanimously carried.**

INVESTMENT REPORT

- Portfolio Update: Antioho distributed and reviewed the 2011 First Quarter Review. As of 03/31/2011 the total return of all Fixed Income, Equity and Variable Annuity Assets was up 2.48% (net of fees) for the 1st quarter; with an ending balance of \$19,277,480.55. Antioho discussed and made his recommendations to the Board. **A motion by Viken to authorize Investment Advisor Antioho to move \$45,000 from Pacific Life account and invest it into the portfolio into a similar account as Pacific Life #VA99283700, second by Winje. Roll call vote: Winje – aye Viken – aye, Jimenez – aye, Witnik – aye. Motion unanimously carried.** The Board further discussed separately managed accounts with Antioho, with reference to the new legislation on corporate bonds.

Marach was excused and left the meeting at 5:52 PM.

The Board discussed manager options and Antioho's recommendations based on the historical analysis presented in his handout – Zephyr Reports Asset Managers. The Board discussed fiduciary agreements and reviewed the “pitch” books provided for each manager; other handouts were distributed: Manager Select Pricing Guide and Macquarie Allegiance, each providing researched information to provide a substantial basis for the Board's knowledge and education; fee schedules and custody and clearing charges were discussed. The Board discussed cash flow; Antioho provided his recommendations. **A motion by Viken to invest \$500,000 in Abner Investment Corporate Bond, \$1,000,000 in Allegiance Low Duration; subject to Board Attorney review and update to the**

Investment Policy Statement, second by Winje. Roll call vote: Winje – aye Viken – aye, Jimenez – aye, Witnik – aye. Motion unanimously carried.

- Review Investment Policy: Antioho will update the investment policy statement for review/adoption at the next meeting – **TABLED until the next meeting.**

The Board discussed the Cook County online filing for Statements of Economic Interest; all board members have or will complete this prior to the May 1st deadline.

ADJOURNMENT

A motion by Viken to adjourn the meeting at 6:48pm, second by Winje. Motion unanimously carried.

Next Regular Board meeting: July 19, 2011 @ 5:00pm

Respectfully submitted; minutes prepared by PSA, Becky Davis.

Attest:

Steve Witnik, President

Date approved by Board: _____