

THE PLAN COMMISSION
MINUTES OF APRIL 27, 2011 – 7:00 P.M.

1. The regularly scheduled meeting of the Plan Commission was called to order at 7:00 p.m.
2. A quorum was present. Patricia Letarte, Kurt Kugelberg, Edward Cendejas, Karen Special, Jeff Harris (Zoning Administrator) and Lisa Manzo (Secretary). Absent: Chairman James Caporusso and William Thorn.

Being that Chairman Caporusso was not present this evening, Member Kurt Kugelberg became Acting Chairman.

3. Member Letarte made a motion to accept the minutes of February 10, 2011 as presented. Member Kugelberg seconded the motion. All in favor. The motion carried.
4. New Business: Parameters for RFP to Revise/Update Village Comprehensive Plan and TOD Study

Mr. Harris came forward and discussed the parameters for RFP (Request For Proposal) to Revise/Update Village Comprehensive Plan and TOD Study for the Village of Franklin Park. Mr. Harris asked the members if they could brainstorm ideas on the areas in the Village that they would like to have the consultant to look at. Some ideas would include: parking congestion, illegal conversions in a single dwelling district zone, Mannheim Road Corridor, and Grand Avenue Corridor.

The members discussed what characteristics they would like the Village to have in 20 years.

The members discussed these issues from “scratch” without looking at past Comprehensive Plans to hinder their judgment. The members discussed ideas and started to get some basic criteria together on how they would like Franklin Park to look in the future.

Member Kugelberg questioned if the Village has any plans to annex the Town of Leyden into the Village of Franklin Park. Member Kugelberg continued to state that one of the ideas for the Comprehensive Plan would be to revise the local government processes to work hand in hand with other governmental bodies.

Mr. Harris discussed aesthetic controls, for example, excessive signage. He further stated that the Comprehensive Plans helps with enforcement.

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Member Kugelberg would like to see a market analysis for businesses in Franklin Park.

Member Letarte stated that she would like to see walking paths/bike paths within the Village.

Mr. Harris stated that the Comprehensive Plan is advisory, not law and the Zoning Ordinance is law, not advisory.

Mr. Harris commented that the Plan Commission can also build off of the Comprehensive Plan that the Village already has and focus on a detailed area or areas.

The members discussed that it would be a great idea that the parking congestion problem be addressed in the Comprehensive Plan, especially in the certain parts of town that are really in desperate need of help.

The members discussed the flood zone issues facing the Village. Member Kugelberg mentioned purchasing the foreclosed properties in the flood zone and demolishing them to further create more green space and assist in the flood zone issues.

5. New Business: Discussion Regarding Planning for the Mannheim Road Business Corridor.

The members discussed this topic in new business above and that these issues should be included within the creation of the new Comprehensive Plan.

6. Old Business: Parking Congestion

The members discussed the new tree preservation ordinance that the Village just passed.

The members further discussed the parking issue. Mr. Harris stated that the Mayor would like to see more concrete direction from the Plan Commission.

Mr. Harris stated that if the members have any information or questions, to please email him at jharris@vofp.com.

Member Special discussed that in order for the Plan Commission to progress further with this issue, they would need more details.

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Member Letarte asked what parking could be available as overage for the residents to use to offset this problem. She further stated that if something is going to be done, it should be put into effect immediately and define the process as you go. (For example, using a sticker system.)

The members discussed installing parking pads on the residential properties to offset the street parking problems.

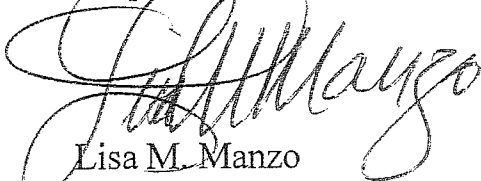
The members discussed using permeable pavement systems, brick pavers, etc. They feel that some of these systems may just solve the problem.

Mr. Harris discussed having the members sign up and attend the CMAP class.

7. Member Special made a motion to adjourn the meeting of the Plan Commission. It was seconded by Member Letarte. The motion was carried.

The meeting adjourned at 8:16 p.m.

Respectfully Submitted,



Lisa M. Manzo
Secretary