

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
FRANKLIN PARK FIREFIGHTERS' PENSION FUND
January 28, 2014**

A regular meeting of the Board of Trustees of the Franklin Park Firefighters' Pension Fund was held on Tuesday, January 28, 2014 at 9:30 a.m. in the Fire Station located at 10001 W. Addison Avenue, Franklin Park, IL pursuant to notice, to conduct regular business.

CALL TO ORDER BY PRESIDING OFFICER

President Tony Bianchi called the meeting to order at 9:45 a.m.

ROLL CALL

Upon roll call the following answered:

Present: President Anthony Bianchi, Secretary Tony Tarasiuk, Trustee Jack Panzica, Trustee Daniel Antioho, and Trustee Rafael Nunez

Absent: None

Also Present: Treasurer Frank Grieshamer; David Smith and Christopher Caparelli of Marquette Associates; Board Attorney Richard Reimer of Reimer & Karlson, LLC; Becky Davis of Lauterbach & Amen, LLP (L&A) and retired Commander William McMurray

PUBLIC COMMENT – There was no public comment made.

APPROVAL OF PRIOR MEETING MINUTES

The Board reviewed the prior meeting minutes presented in the board meeting packet. A motion was made by Trustee Antioho and seconded by Trustee Panzica to approve the October 22, 2013 regular minutes as written. Motion carried by unanimous voice vote.

The Board discussed the Sheridan disability closed session minutes. A motion was made by Trustee Nunez and seconded by Trustee Antioho to keep the Sheridan disability closed session minutes confidential, at this time.

ACCOUNTANT'S REPORT

The Board discussed the holiday pay adjustments that were resolved with the Village.

The Board distributed and reviewed the monthly financial report. For the eight months ended December 31, 2013, the net position held in trust for pension benefits was \$24,246,880.96. A motion was made by Trustee Bianchi and seconded by Trustee Tarasiuk to accept the monthly financial report as presented. Motion carried by unanimous voice vote.

The Board reviewed the Warrant List of paid expenses presented in the board meeting packet. A motion was made by Trustee Panzica and seconded by Trustee Tarasiuk to approve the October, November and December 2013 disbursements totaling \$67,638.93, as presented (see detail attached).

AYES: Trustees Bianchi, Tarasiuk, Panzica, Antioho and Nunez

NAYS: None

ABSENT: None

ATTORNEY'S REPORT

Attorney Reimer discussed the following topics with the Board:

- Commander William McMurray's disability – is in process and a hearing will be set for a date in February 2014.
- IME update – Jean Sheridan has completed the annual medical exam and was found to still be disabled. A motion was made by Trustee Bianchi and seconded by Trustee Tarasiuk to continue disability pension benefits to Jean Sheridan, subject to further annual evaluations, until the age of 50 years old.

AYES: Trustees Bianchi, Tarasiuk, Panzica, Antioho and Nunez

NAYS: None

ABSENT: None

- Discuss Treasurer's Resolution – the Board noted that the resolution was approved by the Board Attorneys and the Illinois Department of Insurance (IDOI). A motion was made by Trustee Bianchi and seconded by Trustee Tarasiuk to table any further discussion regarding the resolution until a later date. Treasurer Grieashamer agreed that it could wait until after the next IDOI compliance audit.
- Legal and Legislative Update – was presented in the board meeting packet and reviewed.

INVESTMENT REPORT

The Marquette representatives distributed and reviewed the quarterly investment report with the Board. As of 12/31/2013, the portfolio was up 4.5% for the quarter, and outperformed the composite benchmark which was up 4.3%. The total ending market value was \$24,374,946.97. Asset allocations were: fixed income 40.7%, U.S. equity 35.4%, international equity 16.8%, real estate 6.5% and cash 0.6%. The portfolio is reporting a 9.3% return for the three year mark, and 6.5% for the ten year mark. A motion was made by Trustee Panzica and seconded by Trustee Bianchi to accept the investment report as presented. Motion carried by unanimous voice vote.

The Board agreed that there are no changes needed to the investment policy statement at this time.

INFORMATIONAL ITEMS AND UNFINISHED BUSINESS

The Board discussed the Request for Proposal (RFP) for investment consultant services. Bids were received and will be distributed to the Board for review. Marquette will prepare a 5 year agreement with an escape clause. Marquette proposed a cost of \$21,000 - \$25,000 for 2 years with a 3% increase during the fourth year and a 2% increase during the fifth year. The Board noted an agenda item for the next meeting: Discussion and potential action on RFP for Investment Consultant contract.

The Board noted that active member file letters were prepared by L&A and sent to the Fund to distribute to the active members for their review. File updates are to be mirrored and maintained in both the actual pension files and with L&A for record keeping.

The Board reviewed the trustee training summary and discussed the need to obtain 16 hours of continuing education each year. The Board was provided with several opportunities for training in 2014. Certificates of completed training are to be submitted to L&A for record keeping.

The Board discussed the buyback request from Tommy Thomson (Pleasantview Fire), which is currently in process.

The Board noted that the standard mileage rate for 2014 is 56 cents per mile.

The Board discussed the Statements of Economic Interest. Fire Chief, Steve Iovinelli, is still listed as the administrator and stated that he has identified the Pension Board with Cook County. Trustees were reminded that the statements will come in March, and will need to be completed on or before May 1st to avoid late filing fees.

NEW BUSINESS

The Board discussed the L&A invoice amount for the Funding Policy, Discussion and Analysis meetings that were held jointly with the Police Pension Fund. L&A has requested the Board's input and fair decision regarding the final invoice amount. A motion was made by Trustee Bianchi and seconded by Trustee Tarasiuk to remit \$1,750, which is half of the invoiced amount.

AYES: Trustees Bianchi, Tarasiuk, Panzica and Antioho
NAYS: None
ABSENT: None
ABSTAIN: Trustee Nunez

The Board reviewed the 2014 statutory pensioner increases. A motion was made by Trustee Bianchi and seconded by Trustee Tarasiuk to approve the 2014 increases as presented by L&A.

AYES: Trustees Bianchi, Tarasiuk, Antioho and Nunez
NAYS: None
ABSENT: None
ABSTAIN: Trustee Panzica

The Board discussed the preparations for election procedures. The active member term currently held by Anthony Bianchi will expire on 04/30/2014; Mr. Bianchi is stepping down so the position is open for another active member to step forward. L&A will assist with the election procedures, as needed.

The Board noted that the appointed member term currently held by Rafael Nunez will expire on 04/30/2014. Mr. Nunez indicated that he would contact the Mayor to inform him that he is interested in being re-appointed to the Fire Pension Board. It was also noted that Trustee Daniel Antioho's term expired on 04/30/2013, and that his term is considered "ongoing" until such a time that he desires to resign from the Fire Pension Board, or the Mayor chooses to appoint someone else.

The Board reviewed the pension benefit calculation for Battalion Chief Ronald L. Hamilton presented in the board meeting packet. A motion was made by Trustee Bianchi and seconded by Trustee Tarasiuk to accept the benefit calculation prepared by L&A as follows: entry date was 09/26/1983, retirement date was 11/29/2013, the effective date of pension was 11/30/13, at the age of 58, with 30 years and 2 months of creditable service earned, and at 75% of his applicable salary of \$101,890.77, the amount of his originally granted monthly pension is \$6,368.17 until his first increase in December of 2014.

AYES: Trustees Bianchi, Tarasiuk, Panzica, Antioho and Nunez
NAYS: None
ABSENT: None

The Board discussed the acceptance of a newly hired firefighter. A motion was made by Trustee Bianchi and seconded by Trustee Tarasiuk to accept Robert Diamond, hired on 10/07/2013, with Tier II status. Motion carried by unanimous voice vote.

The Board noted that more new hires are expected in February 2014. The Board will address the acceptance of the new hires at the next meeting.

The Board agreed that there would be no changes to the following services: IDOI Annual Statement – to be completed by L&A; Annual Audit – to be completed by Wolf & Company; Annual Actuarial report – will be completed through the Village of Franklin Park.

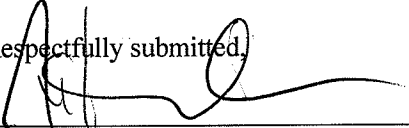
The next regular Board meeting is scheduled for April 22, 2014, at 9:30 a.m.

CLOSED SESSION – The Board saw no need for a closed session.

ADJOURNMENT

A motion was made by Trustee Bianchi and seconded by Trustee Nunez to adjourn the meeting at 11:10 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Tony Tarasiuk, Board Secretary

Date approved by Board: 4/22/14

Minutes prepared by Pension Services Administrator, Becky Davis

Franklin Park Firefighters' Pension Fund Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount	
INSPE ASSOCIATES LTD	30001	10/07/13	480.00	
MARQUETTE ASSOCIATES, INC	70004	10/24/13	5,250.00	Electronic
LAUTERBACH & AMEN, LLP	70005	10/29/13	3,585.00	Electronic
C.S. McKEE L.P.	50622	10/31/13	6,208.05	
FIDUCIARY MANAGEMENT INC.	50620	10/31/13	4,748.00	
FIREFIGHTER'S LOCAL 1526 - FP	17455	10/31/13	84.57	Electronic
U.S. BANKCORP INVESTMENTS INC	50619	10/31/13	54.91	
U.S. BANKCORP INVESTMENTS INC	50623	10/31/13	313.38	
U.S. BANKCORP INVESTMENTS INC	50621	10/31/13	316.31	
VILLAGE OF FRANKLIN PARK	17456	10/31/13	10,771.25	Electronic
		Subtotal	<u>22,496.47</u>	
MARQUETTE ASSOCIATES, INC	70006	11/05/13	5,250.00	Electronic
INSPE ASSOCIATES LTD	30002	11/25/13	268.80	
WOLF & COMPANY, LLP	30003	11/25/13	5,400.00	
		Subtotal	<u>5,668.80</u>	
LAUTERBACH & AMEN, LLP	70007	11/27/13	1,590.00	Electronic
FIREFIGHTER'S LOCAL 1526 - FP	17504	11/29/13	84.57	Electronic
VILLAGE OF FRANKLIN PARK	17505	11/29/13	10,399.64	Electronic
		Subtotal	<u>10,484.21</u>	
U.S. BANKCORP INVESTMENTS INC	50624	11/30/13	58.66	
U.S. BANKCORP INVESTMENTS INC	50625	11/30/13	323.06	
U.S. BANKCORP INVESTMENTS INC	50626	11/30/13	327.12	
		Subtotal	<u>708.84</u>	
FIREFIGHTER'S LOCAL 1526 - FP	17554	12/31/13	84.57	Electronic
U.S. BANKCORP INVESTMENTS INC	50627	12/31/13	60.48	
U.S. BANKCORP INVESTMENTS INC	50628	12/31/13	322.27	
U.S. BANKCORP INVESTMENTS INC	50629	12/31/13	336.85	
VILLAGE OF FRANKLIN PARK	17555	12/31/13	11,321.44	Electronic
		Subtotal	<u>12,125.61</u>	
		TOTAL	<u>67,638.93</u>	