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ETS 9-1-1 BOARD MEETING MINUTES

TUESDAY, AUGUST 9, 2011

9500 W. Belmont Avenue
Franklin Park, IL 60131

BOARD MEMBERS PRESENT

EDWARD KEMPH – Board President
FIRE CHIEF STEVEN IOVINELLI
Board Secretary
THOMAS THOMSON – Village Clerk – Arrived Late
DONNA RAVEN – Citizen Member
BARBARA PILTAVER – Recording Secretary/Treasurer
(Non-Voting Member)

BOARD MEMBERS ABSENT

DIONNE JONES – 911 Director

GUESTS

DENNIS WAGNER – IT Director
RANDY PETERSEN – Village Trustee

Start Time: 9:00 AM

APPROVAL OF MINUTES – July 12 2011 Motion was made to approve the minutes. Motion Seconded; Carried.

TREASURER’S REPORT – Checking - \$59,048.03
Money Market - \$75,803.00

Treasurer indicated amounts to Board, however pointed out the \$33,860.30 that belong to Village from T-Mobile has not been paid to them yet. Discussion by Board and pointed out the Village was given \$30,000 from the 911 Board back on 9-22-05 for a one time payment for the Norcomm bill. It was never repaid to the 911 Board. Board agreed difference only be paid to Village in the amount of \$3,860.30. Comptroller was fine with agreement. All transactions should be documented for auditing purposes. Motion was made to research the \$30,000 payment the 911 Board made to Village and then repay the Village the difference from the mistaken \$33,860.30 that was put into our account by T-Mobile. Motion Seconded Motion Carried.
“Motion was made to approve the treasurer’s report as stated.” Motion Seconded and Carried.

BILLS AND EXPENDITURES:

RESOLUTION 2011/12-19 – \$2,780.87

Vendor and Purpose: AT&T - \$1,200.95, AT&T \$273.33, AT&T \$122.14, CMS \$441.00, United Radio - \$703.75, Nextel \$39.80. Monthly Expenditures for maintenance and phone lines. Motion was made to pay the monthly bills in the amount of \$2,780.87. Motion Seconded; Carried.

RESOLUTION 2011/12-20 \$12,622.31

Vendor and Purpose: Village of Franklin Park Norcomm Bill for July - \$11,557.00 Verizon Wireless 911 Phone Lines - \$1,065.31. Motion was made to pay the Village of Franklin Park Norcomm payment and the Verizon Bill as stated. Motion Seconded; Carried.

RESOLUTION 2011/12-21 - \$52.50

Vendor and Purpose: RADCO – Troubleshoot Mercy Radio Problems in Ambulance. Motion was made to pay Radco \$52.50 to repair the Mercy Radio. Motion Seconded; Carried

RESOLUTION 2011/12-22 - \$238.50

Vendor and Purpose: United Radio – Repairs in 911 Center.
Motion made to pay United Radio for repairs to the 911 center in the amount of \$238.50 Motion Seconded. Discussion on who actually was responsible for this problem. Bill might have to be paid by Melrose Park. Motion was made to amend the original Motion to pay the bill. Motion Seconded. Carried. Motion was made to table the United Radio bill until more information is obtain. Motion Seconded Carried.

RESOLUTION 2011/12-23 - \$264.76

Vendor and Purpose: Heartland – Hardware Repair for police laptop
Motion made to pay Heartland in the amount of \$264.76. Motion Seconded; Carried

RESOLUTION 2011/12-24 - \$150.49

Vendor and Purpose: CDW-G – Power Supplies for 911 computers. Motion was made to pay the bill. Motion Seconded; Carried.

OLD BUSINESS

Discussion on following items:

- Outstanding AT&T bill for 911 Data Base. Dennis Wagner took care of transferring bill off of 911's bill. Should take a couple of months for ETSB's bill to be credited. If not bill will be paid by 911 and then Dennis will cut check out of IT's budget to pay for it.
- Tabled bill for \$1,267.05 Dennis said that he would pay \$1,060.21 out of the IT department's budget to the 911 Board and they would in turn pay the entire \$1,267.05 to AT&T.

NEW BUSINESS

- Discussion of ambulance laptops software programs
- Waiting to hear back from BUCOM about installation of emergency siren. **Action:** Chief Iovinelli getting update again.
- Discussion on Star Com Radio(s) and what to do with the extra one the fire dept. has. Keep as backup. **Action:** Chief Iovinelli needs serial number of police radio for MABAS for their audit. RADCO needs to pre-program Star Com radio so it is ready when needed. Possibility it might already be pre-programmed.
- Comm Center at Station #2 is almost done.

PUBLIC COMMENT

- NONE

Motion made to adjourn; Motion Seconded; Carried – Adjourned 9:30 am

Respectfully submitted by:

Barbara Piltaver, Recording Secretary Treasurer



Next meeting September 13, 2011