

## MINUTES OF PROCEEDINGS

THE REGULAR MEETING OF THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FRANKLIN PARK HELD IN THE  
POLICE STATION COMMUNITY ROOM AT  
9451 BELMONT AVENUE  
NOVEMBER 16, 2020

### MEETING MODIFICATION DUE TO COVID-19 PANDEMIC:

**PURSUANT TO GOVERNOR PRITZKER'S EXECUTIVE ORDER 2020-07, DATED MARCH 16, 2020, WHICH SUSPENDS THE REQUIREMENT OF THE ILLINOIS OPEN MEETINGS ACT PERTAINING TO IN-PERSON ATTENDANCE BY MEMBERS OF A PUBLIC BODY DURING THE DURATION OF THE GUBERNATORIAL DISASTER PROCLAMATION, MEMBERS OF THE BOARD OF TRUSTEES PARTICIPATED IN THE MEETING THROUGH AUDIO ACCESS TECHNOLOGY. THE MEETING ROOM REMAINED OPEN TO THE PUBLIC AND THE PUBLIC WAS ALLOWED TO ADDRESS THE BOARD OF TRUSTEES DURING THE PUBLIC COMMENT PORTION OF THE MEETING. ALL PERSONS IN ATTENDANCE AT THE MEETING PRACTICED APPROPRIATE SOCIAL DISTANCING. AS GOVERNOR'S EXECUTIVE ORDER NO. 2020-10, DATED MARCH 20, 2020, AND CDC GUIDELINES, REQUIRE THAT NO MORE THAN 10 PEOPLE ARE ALLOWED IN THE BOARD ROOM AT ANY ONE TIME. THE PUBLIC WAS ENCOURAGED TO SUBMIT WRITTEN PUBLIC COMMENTS IN ADVANCE OF THE MEETING TO VILLAGE CLERK ROBERTA JOHNSON AT [RJOHNSON@VOFP.COM](mailto:RJOHNSON@VOFP.COM).**

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER:** President Pedersen called to order the Board of Trustees of the Village of Franklin Park in regular session at 7:00 p.m.

**III. ROLL CALL; ESTABLISHMENT OF QUORUM**

Village Clerk Roberta Johnson called the roll:

**Present at Board Meeting:** Mayor Pedersen; Joe Montana (Village Attorney); Roberta Johnson (Village Clerk); Tom Dailly, (I.T. Director); and Mike Witz (Director of Police)

**Present Via Teleconference:** Trustees Ms. Avitia, Mr. Hagerstrom, Mr. Johnson, Mr. Ruhl, Ms. Special, Mr. Ybarra

**The Village Clerk declared a quorum was present.**

**Staff Members Present Via Telecommunication:** Lisa Anthony (Director of Human Resources/Health and Welfare), Joe Lauro (Utilities Commissioner), Tom McCabe (Engineer Consultant for Smith LaSalle), Frank Griecashamer (Treasurer), Pete Cajigas (Director, Building Department), Bill Brehm (Fire Department Chief), David Gonzalez (Comptroller)

**IV. PUBLIC COMMENTS (Limit to 2 minutes per speaker, Ordinance 1415-G-43)**

**1. (Public was also give the opportunity to submit comments to the Village Clerk via email to be read at the meeting)** No comments were received via email and no comments from those present in the room

**V. COMMITTEE REPORTS**

**A. FINANCE AND SPECIAL EVENTS COMMITTEE (Mr. Johnson, Chair)**

- 1. MR. JOHNSON STATED DAVID GONZALEZ WILL GIVE A REPORT ON VILLAGE FINANCES**
- 2. MR. JOHNSON ANNOUNCED THE 2020/2021 LEVY WILL BE ON THE NEXT BOARD AGENDA**
- 3. MR. JOHNSON ANNOUNCED THE VILLAGE IS PLANNING A CHRISTMAS PARADE ON SATURDAY, DECEMBER 5, 2020. THIS WILL TAKE PLACE INSTEAD OF THE ANNUAL TREE LIGHTING FESTIVITIES. SANTA, MRS. CLAUSE AND THE ELVES WILL BE RIDING IN THE PARADE AND TRUSTEES WILL DRIVE THEIR OWN CAR OR HAVE A FAMILY MEMBER DRIVE. THE PARADE WILL END AT THE GAZEBO AND THE MAYOR WILL LIGHT THE CHRISTMAS TREE. THE TIME AND PARADE MAP OF THE PARADE ROUTE ARE FORTHCOMING**
- 4. MR. JOHNSON COMMENTED ON THE VETERANS' DAY CEREMONY HELD AT THE AMERICAN LEGION AND NINE VETERAN NAMES WERE ADDED TO THE MEMORIAL WALLS**
- 5. MR. JOHNSON STATED HE WOULD LIKE TO HAVE ITEM # 11 "MOTION TO APPROVE THE PROPOSAL FROM HILL MECHANICAL SERVICES, FRANKLIN PARK, ILLINOIS, TO REPAIR FOUR UNIT HEATERS IN FIRE STATION #2 IN AN AMOUNT NOT TO EXCEED \$5,456.00 AND AUTHORIZE THE REQUIRED OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND TAKE SUCH FURTHER ACTION TO EFFECTUATE SAME" MOVED TO NEW BUSINESS**

**B. WATER AND SEWER/FLEET MAINTENANCE COMMITTEE (Ms. Avitia Chair)**

- 1. MS. AVITIA STATED THERE WAS A HYDRANT REPLACEMENT AT SCHILLER BOULEVARD AND MANNHEIM ROAD THAT REQUIRED SHUTTING DOWN A NORTH BOUND LANE MANNHEIM ROAD**
- 2. MS. AVITIA STATED THERE WERE TWO WATER SERVICE LEAKS REPAIRED, A WATER MAIN BREAK AT RUNGE AND KING STREET AND 4 SEWER REPAIRS WERE COMPLETED**

**C. POLICE AND FIRE COMMITTEE (Mr. Ruhl, Chair)**

- 1. MR. RUHL STATED HE HAD NO REPORT FOR THE POLICE DEPARTMENT AND THERE WERE TWO ITEMS ON THE CONSENT AGENDA FOR THE FIRE DEPARTMENT FOR TRUSTEES CONSIDERATION**

**D. STREETS, ALLEYS AND FLEET MAINTENANCE (Mr. Ybarra, Chair)**

- 1. MR. YBARRA ANNOUNCED REPUBLIC SERVICES WILL BE EXTENDING YARD WASTE COLLECTION THROUGH MONDAY, DECEMBER 14 DUE TO THE COVID DELAY AT THE BEGINNING OF THE SEASON**
- 2. MR YBARRA UPDATED THE 17<sup>TH</sup> AVENUE ALLEY CONSTRUCTION PROJECT STATUS INCLUDING ALL CONCRETE HAVING BEEN POURED**

3. **MR. YBARRA STATED THE RECENT WIND STORMS CAUSED LITTLE DAMAGE FOR THE FORESTRY DIVISION BUT EIGHT HOMES HAD TEMPORARY LOSS OF POWER FOR A SHORT TIME**
4. **MR. YBARRA ANNOUNCED CREWS FROM THE STREET DEPARTMENT HAVE BEGUN INSTALLING THE HOLIDAY DECORATIONS ON VILLAGE PROPERTIES AND, AS WELL AS, GRAND AND FRANKLIN AVENUE**

**E. PROPERTY, PLANNING, ZONING, AND BUILDING COMMITTEE**

**(Ms. Special, Chair)**

1. **MS. SPECIAL ANNOUNCED FOR THE BUILDING DEPARTMENT 20 CONTRACTORS APPLIED AND REGISTERED FOR LICENSES, 52 BUILDING PERMITS, 1 ELECTRICAL PERMIT, 1 SIGN PERMIT, AND 1 DUMSTER PERMIT FOR A TOTAL 64 PERMITS IN A TWO-WEEK SPAN. THERE WERE 10 PROPERTY CLOSINGS, INCLUDING RESIDENTAL AND COMMERCIAL, 1 NEW BUSINESS APPLIED FOR OCCUPANCY WITH 2 OCCUPANCY CERTIFICATES APPROVED AND 1 HEALTH LICENSE RENEWED**
2. **MS. SPECIAL STATED THERE WAS NO REPORT FROM COMMUNITY DEVELOPMENT**

**F. HUMAN RESOURCES, SUSTAINABLE PRACTICES AND SENIOR SERVICES COMMITTEE (Mr. Hagerstrom, Chair)**

1. **MR. HAGERSTROM ANNOUNCED ON SATURDAY, NOVEMBER 21 THE VILLAGE WILL HOST A SECOND MASK DISTRIBUTION AT THE POLICE STATION**
2. **MR. HAGERSTROM ANNOUNCED THE LAST BLOOD DRIVE OF THE YEAR WILL BE HELD ON DECEMBER 4 FROM 3 TO 7:30 P.M. IN THE POLICE STATION COMMUNITY ROOM. THIS TIME OF THE YEAR IT IS DIFFICULT TO GET DONORS SO IF YOU ARE ABLE TO DO SO, PLEASE DONATE SINCE EACH UNIT OF BLOOD SAVE THREE LIVES**

**VI. STAFF REPORTS AND COMMENTS; DISCUSSION ON AGENDA ITEMS**

1. **Controller David Gonzalez updated the status of the Village finances and the Village is very close to being on tract with budgeted revenues and expenses**

**VII. CONSENT AGENDA**

**(Items on the Consent Agenda will be enacted/approved by one motion. There will be no separate discussion on these items unless so requested by a member of the Village Board, in which case that item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.)**

**Village Clerk Roberta Johnson read aloud public recital of Consent Agenda items**

1. APPROVAL OF THE MINUTES FROM:  
(a) REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES HELD ON MONDAY, NOVEMBER 02, 2020
2. APPROVAL OF VOUCHER EXPENDITURES LIST IN THE AMOUNT OF \$1,628,053.38
3. **RESOLUTION NO. 2021 R**  
A RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF AN ADVISORY REFERENDUM TO THE ELECTORS OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, AT THE CONSOLIDATED ELECTION TO BE HELD ON APRIL 6, 2021, THE QUESTION OF WHETHER THE VILLAGE OF FRANKLIN PARK SHALL ENCOURAGE THE STATE OF ILLINOIS TO INCREASE THE AMOUNT OF THE GENERAL HOMESTEAD EXEMPTION AND THE SENIOR CITIZENS HOMESTEAD EXEMPTION TO REDUCE PROPERTY TAXES BECAUSE OF THE PANDEMIC
4. **RESOLUTION NO. 2021 R**  
A RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF AN ADVISORY REFERENDUM TO THE ELECTORS OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, AT THE CONSOLIDATED ELECTION TO BE HELD ON APRIL 6, 2021, THE QUESTION OF WHETHER THE VILLAGE OF FRANKLIN PARK SHALL ENCOURAGE THE FEDERAL GOVERNMENT TO PROVIDE GRANT FUNDS TO EMPLOYEES OF SMALL BUSINESSES IMPACTED BY THE PANDEMIC
5. **RESOLUTION NO. 2021 R**  
A RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF AN ADVISORY REFERENDUM TO THE ELECTORS OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, AT THE CONSOLIDATED ELECTION TO BE HELD ON APRIL 6, 2021, THE QUESTION OF WHETHER THE VILLAGE OF FRANKLIN PARK SHALL ENCOURAGE THE FEDERAL GOVERNMENT TO PROVIDE GRANT FUNDS TO SMALL BUSINESSES IMPACTED BY THE PANDEMIC
6. **ORDINANCE NO. 2021 VC**  
AN ORDINANCE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS AMENDING SECTION 11-1-5 OF CHAPTER ONE OF TITLE ELEVEN OF THE VILLAGE CODE OF FRANKLIN PARK, ILLINOIS (FIRE DEPARTMENT AMBULANCE SERVICE FEES)
7. **ORDINANCE NO. 2021 VC**  
AN ORDINANCE AMENDING SECTION 6-6F-8 OF CHAPTER SIX OF TITLE SIX OF THE VILLAGE CODE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS TO ELIMINATE THE HANDICAPPED RESERVED PARKING SPACE AT 3338 ERNST STREET

8. **ORDINANCE NO. 2021 G**  
AN ORDINANCE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS APPROVING A PRELIMINARY ENGINEERING SERVICES AGREEMENT FOR FEDERAL PARTICIPATION FOR PHASE ONE ENGINEERING FOR THE ACCESS TO TRANSIT BIKE PATH PROJECT
9. **ORDINANCE NO. 2021 G**  
AN ORDINANCE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, ANNEXING CERTAIN TERRITORY COMMONLY KNOWN AS 9750 W. FULLERTON AVENUE AND 2403 AND 2445 ATLANTIC AVENUE TO THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS
10. **ORDINANCE NO. 2021 G**  
AN ORDINANCE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS APPROVING A CONSTRUCTION ENGINEERING SERVICES AGREEMENT FOR FEDERAL PARTICIPATION FOR PHASE THREE ENGINEERING SERVICES FOR THE FRANKLIN AVENUE RECONSTRUCTION PROJECT
11. MOTION TO APPROVE THE PROPOSAL FROM HILL MECHANICAL SERVICES, FRANKLIN PARK, ILLINOIS, TO REPAIR FOUR UNIT HEATERS IN FIRE STATION #2 IN AN AMOUNT NOT TO EXCEED \$5,456.00 AND AUTHORIZE THE REQUIRED OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND TAKE SUCH FURTHER ACTION TO EFFECTUATE SAME (*MOVED TO NEW BUSINESS*)
12. MOTION TO APPROVE A SERVICE AGREEMENT WITH BYRNE SOFTWARE TECHNOLOGIES, INCORPORATED, CHESTERFIELD, MISSOURI TO IMPLEMENT A PERMITTING APPLICATION FOR THE BUILDING DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$5,400.00 AND AUTHORIZE THE OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND TAKE SUCH ACTION TO EFFECTUATE SAME

*Motion made by Mr. Ybarra seconded by Mr. Hagerstrom to approve the Consent Agenda with Item Number 11, "Motion to Approve the Proposal from Hill Mechanical Services, Franklin Park, Illinois, to Repair Four Unit Heaters in Fire Station #2 in an Amount not to Exceed \$5,456.00 and Authorize the Required Officers and Officials of the Village to Execute the Necessary Documents and Take Such Further Action to Effectuate Same," moved to New Business*

*Roll Call: Ayes – Ms. Avitia, Mr. Hagerstrom, Mr. Johnson, Mr. Ruhl, Ms. Special, and Mr. Ybarra. Nay – 0. Absent – 0. Abstain – 0.*

**VIII. NEW BUSINESS**

MOTION TO APPROVE THE PROPOSAL FROM HILL MECHANICAL SERVICES, FRANKLIN PARK, ILLINOIS, TO REPAIR FOUR UNIT HEATERS IN FIRE STATION #2 IN AN AMOUNT NOT TO EXCEED \$5,456.00 AND AUTHORIZE THE REQUIRED OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND TAKE SUCH FURTHER ACTION TO EFFECTUATE SAME

*Roll Call: Ayes – Ms. Avitia, Mr. Johnson, Mr. Ruhl, Ms. Special, and Mr. Ybarra.*

*Nay – 0. Absent – 0. Abstain – Mr. Hagerstrom.*

MR. HAGERSTROM STATED THAT HE WORKS FOR HILL MECHANICAL SERVICES AND THEREFORE COULD NOT VOTE ON THIS MOTION

**IX. APPOINTMENTS/SWEARING IN**

None

**X. COMMENTS FROM THE CLERK**

No Comments

**XI. COMMENTS FROM THE PRESIDENT**

1. President Pedersen announced through the leadership of Andy Smolen, Village arborist, and Morton Arboretum, the Village received 50 trees and help in planting them
2. President Pedersen shared that Franklin Park is a heat island due to the impervious surfaces in many industrial area parking lots that are used less than capacity. The Village is pursuing incentives to help reduce the unused impervious surfaces with trees and greenery
3. President Pedersen commented on the spike in Covid 19 virus cases in Franklin Park and to help protect Village residents, a mask distribution will be conducted on Saturday, November 21 at the Police Station from 10:30 a.m. to 1:00 p.m.

**XII. CLOSED/EXECUTIVE SESSION**

None

**XIII. ADJOURNMENT**

Motion made by Mr. Johnson, seconded by Ms. Avitia to adjourn at 7:22 p.m.

Roll Call: Ayes – Ms. Avitia, Mr. Hagerstrom, Mr. Johnson, Mr. Ruhl, Ms. Special, and Mr. Ybarra.

Nay – 0. Absent – 0. Abstain – 0.

**ATTEST**

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**Roberta Johnson, Village Clerk**

**Notice of Meeting Duly Posted as per Illinois Open Meeting Act**