

MINUTES OF PROCEEDINGS

**THE REGULAR MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FRANKLIN PARK HELD IN THE
POLICE STATION COMMUNITY ROOM AT
9451 BELMONT AVENUE
APRIL 18, 2016**

- I. PLEDGE OF ALLEGIANCE**
- II. CALL TO ORDER:** President Pedersen called to order the Board of Trustees of the Village of Franklin Park in regular session at 7:00 p.m.
- III. ROLL CALL; ESTABLISHMENT OF QUORUM**
Village Clerk Tommy Thomson called the roll:
Present: Trustees Mr. Caporusso, Mr. Johnson, Ms. McLean, Mr. Ruhl, Ms. Special, and Mr. Ybarra. The Village Clerk declared a quorum was present.
Legal Representation Present: Joe Montana, Village Attorney
Staff Members Present: Lisa Anthony (Health and Human Resources Director), Ron Heller (Comptroller), Frank Grieshamer (Treasurer), John Schneider (Community Development Director), Joe Lauro (Utilities Commissioner), Tom Dailly (I.T. Manager), Dave Talbott (Engineer Consultant for Smith LaSalle), Chief William Brehm (Fire Department), Director of Police Mike Witz (Police Department)
- IV. PRESENTATION: FISCAL YEAR AUDIT**
Stacey Reeves and Marie Stiegel from Plante & Moran gave a presentation on the fiscal year audit
- V. PUBLIC COMMENTS (Limit to 2 minutes per speaker, Ordinance No. 1415-G-43)**
1. None
- VI. COMMITTEE REPORTS**
- A. FINANCE AND SPECIAL EVENTS COMMITTEE (Mr. Johnson, Chair)**
- 1. MR. JOHNSON ASKED TO MOVE AGENDA ITEM #2 OVER TO NEW BUSINESS AND TO PULL AGENDA ITEM #22**
 - 2. MR. JOHNSON STATED THE NEXT FINANCE MEETING WILL BE HELD NEXT MONDAY AT 6:00 P.M.**
 - 3. MR. JOHNSON ANNOUNCED THE FRANKLIN PARK FEST IS COMING UP IN JUNE AND THERE WILL BE A LIVE STEAM LOCOMOTIVE THERE**
- B. WATER AND SEWER/FLEET MAINTENANCE COMMITTEE (Mr. Caporusso, Chair)**
- 1. MR. CAPORUSSO REPORTED SINCE THE LAST BOARD MEETING, THERE HAS BEEN ONE WATER MAIN BREAK AND THREE GRAFFITI STOPS**

2. MR. CAPORUSSO STATED THE SEWER DIVISION RODDED OUT 4,068 FEET OF SANITARY SEWERS AND 1,200 FEET OF STORM WATER SEWERS
 3. MR. CAPORUSSO REPORTED THE CENTRAL AIR CONDITIONING UNIT FAILED OVER THE WEEKEND AT THE WATER AND PUMP STATION AND NEEDS TO BE REPLACED. JOE LAURO IS BUDGETING FOR A NEW UNIT
 4. MR. CAPORUSSO STATED THE WATER AND SEWER DIVISION PARTICIPATED IN THE “TOUCH-A-TRUCK” EVENT HELD BY THE PARK DISTRICT OVER THE WEEKEND
- C. POLICE AND FIRE COMMITTEE (Mr. Petersen, Chair)**
1. MR. RUHL STATED FOUR NEW CHANNELS HAVE BEEN ADDED TO THE POLICE RADIOS
 2. MR. RUHL REPORTED ON A POLICE CHASE THAT ENSUED AND LATER TERMINATED. THE VEHICLE WAS LATER LOCATED IN BELLWOOD AND TWO FEMALES WERE TAKEN INTO CUSTODY. WHEN QUESTIONED WHY THEY FLED, IT WAS STATED ONE OF THE FEMALES HAD A GUN ON HER
 3. MR. RUHL STATED A LETTER WAS RECEIVED BY THE ILLINOIS STATE TRAINING BOARD NOTIFYING THE POLICE DEPARTMENT THEIR FIRING RANGE IS NOW STATE CERTIFIED
 4. MR. RUHL STATED AGENDA ITEM #7 IS AN INTERGOVERNMENTAL AGREEMENT WITH DISTRICT 84 GIVING US ACCESS TO THEIR CAMERA SYSTEM IN THE EVENT OF A CRITICAL INCIDENT
 5. MR. RUHL STATED THE FIRE DEPARTMENT IS WORKING ON GRANTS
- D. STREETS, ALLEYS AND FLEET MAINTENANCE COMMITTEE (Mr. Ybarra, Chair)**
1. MR. YBARRA STATED AGENDA ITEM #11 IS FOR THE RENEWAL OF A CONTRACT WITH SMITH LASALLE, AND AGENDA ITEM #15 IS FOR THE PROPOSAL TO RESURFACE THE PARKING LOT OVER IN THE CULLERTON INDUSTRIAL DISTRICT
 2. MR. YBARRA REPORTED 21 TONS OF COLD PATCH HAS BEEN USED TO REPAIR POT HOLES
 3. MR. YBARRA STATED TREE STUMP REMOVAL HAS BEEN COMPLETED
 4. MR. YBARRA REPORTED ON THE AMOUNT OF FLEET VEHICLES REPAIRED
- E. PROPERTY, PLANNING, ZONING, AND BUILDING COMMITTEE (Ms. Special, Chair)**
1. MS. SPECIAL REPORTED ON VILLAGE PROPERTY FOR SALE
- F. HEALTH, HUMAN RESOURCES, SUSTAINABLE PRACTICES AND SENIOR SERVICES COMMITTEE (Ms. McLean, Chair)**
1. MS. MCLEAN ANNOUNCED “EARTH DAY” WILL BE HELD THIS SATURDAY AT NORTH PARK FROM 12:00 TO 2:00 P.M.

2. **MS. MCLEAN STATED THE GRASS-CUTTING PROGRAM HAS INCREASED IN THE NUMBER OF SENIORS WHO HAVE APPLIED THIS YEAR**
3. **MS. MCLEAN STATED ITEM #23 IS FOR THE AMERICAN LEGION TO HOLD THEIR ANNUAL “POPPY DAYS” ON MAY 26**

VII. STAFF REPORTS AND COMMENTS; DISCUSSION ON AGENDA ITEMS

1. **John Schneider spoke about agenda item #3. This is a parcel of property the Village doesn't need. The Village has been looking at different parcels of property they will not be using and putting them up for sale. This particular property is vacant and will be put out for bid in three weeks. Mr. Schneider spoke about agenda item #4. It is basically reducing the minimum setback for side yards in the downtown zoning district**
2. **Dave Talbott announced there will be a public meeting held in this room on Thursday, May 5, at 6:00 p.m. concerning the Crystal Creek flood plain**

VIII. CONSENT AGENDA

(Items on the Consent Agenda will be enacted/approved by one motion. There will be no separate discussion on these items unless so requested by a member of the Village Board, in which case that item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.)

Village Clerk Tommy Thomson read aloud public recital of Consent Agenda items

1. **APPROVAL OF THE MINUTES FROM:**
 - (a) **REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES HELD ON MONDAY, APRIL 4, 2016**
2. **APPROVAL OF VOUCHER EXPENDITURES LIST IN THE AMOUNT OF \$1,698,632.97 (Item moved to New Business)**
3. **RESOLUTION NO. 1516 R**
A RESOLUTION OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS AUTHORIZING A REQUEST FOR PROPOSALS FOR THE SALE AND DISPOSITION OF VILLAGE-OWNED PROPERTY (3208 LINCOLN STREET)
4. **ORDINANCE NO. 1516 VC**
AN ORDINANCE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, AMENDING SECTION 9-5G-2(f)(2) OF THE ZONING CODE REDUCING THE MINIMUM SIDE YARD SET BACK FOR THE YARD BUILDING TYPE (ZBA: 16-06)

5. **ORDINANCE NO. 1516 VC**
AN ORDINANCE AMENDING SECTION 6-6B-2 OF CHAPTER SIX OF TITLE SIX OF THE VILLAGE CODE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS (STOP SIGNS AT INTERSECTION OF RUBY STREET AND PACIFIC AVENUE)
6. **ORDINANCE NO. 1516 VC**
AN ORDINANCE AMENDING CHAPTER SIX OR TITLE SIX OF THE VILLAGE CODE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS (HANDICAPPED RESERVED PARKING SPACE FOR 2831 EDGINGTON STREET)
7. **ORDINANCE NO. 1516 G**
AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR RECIPROCAL REPORTING AND VIDEO CAMERA ACCESS BY AND BETWEEN FRANKLIN PARK SCHOOL DISTRICT 84 AND THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS
8. **ORDINANCE NO. 1516 G**
AN ORDINANCE APPROVING AMENDMENT NUMBER ONE TO THE PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN EDWIN HANCOCK ENGINEERING COMPANY AND THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS TO PREPARE AND SUBMIT THE QUIET ZONE ESTABLISHMENT APPLICATION FOR RAILROAD CROSSINGS AT SCOTT STREET, RUBY STREET, CALWAGNER STREET, 25TH AVENUE, EDGINGTON STREET, ELM STREET, RIVER ROAD AND THATCHER AVENUE
9. **ORDINANCE NO. 1516 G**
AN ORDINANCE AUTHORIZING AND APPROVING AMENDMENT NUMBER TWO TO THE PROFESSIONAL SERVICES AGREEMENT FOR THE SCOTT STREET BASIN PHASE III CONSTRUCTION SERVICES BY AND BETWEEN CLARK DIETZ, INCORPORATED AND THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS
10. **ORDINANCE NO. 1516 G**
AN ORDINANCE AUTHORIZING AND APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR THE DEVELOPMENT OF AN INFRASTRUCTURE CONDITION ASSESSMENT STUDY FOR THE ROBINSON ROAD AREA BY AND BETWEEN PRIMERA ENGINEERS AND THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS
11. **ORDINANCE NO. 1516 G**
AN ORDINANCE AUTHORIZING AND APPROVING AN AGREEMENT FOR ENGINEERING SERVICES FROM MAY 1, 2016 TO APRIL 30, 2017 BY AND BETWEEN SMITH LASALLE, INCORPORATED AND THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS

- 12. ORDINANCE NO. 1516 G**
AN ORDINANCE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS AUTHORIZING THE CLOSURE OF CERTAIN PUBLIC RIGHT-OF-WAYS FOR THE FRANKLIN PARK FEST FEATURING RAILROAD DAY
- 13. ORDINANCE NO. 1516 G**
AN ORDINANCE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS PROHIBITING THE USE OF GROUND WATER AS A POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF POTABLE WATER SUPPLY WELLS OR BY ANY OTHER METHOD 3412 RIVER ROAD FRANKLIN PARK, ILLINOIS
- 14. ORDINANCE NO. 1516 G**
AN ORDINANCE OF THE VILLAGE OF FANKLIN PARK, COOK COUNTY, ILLINOIS PROHIBITING THE USE OF GROUND WATER AS A POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF POTABLE WATER SUPPLY WELLS OR BY ANY OTHER METHOD 9400 WEST ROBINSON ROAD FRANKLIN PARK, ILLINOIS
- 15. MOTION TO WAIVE BID REQUIREMENTS AND APPROVE THE LOWEST PROPOSAL FOR THE REPAIR AND REPLACEMENT OF A PARKING AREA IN THE CULLERTON INDUSTRIAL SPECIAL SERVICE AREA FROM RAPCO ASPHALT MAINTENANCE COMPANY, 1951 NORTH 25TH AVENUE, FRANKLIN PARK, ILLINOIS 60131, IN AN AMOUNT NOT TO EXCEED \$13,950.00, TO ENSURE THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS, AND AUTHORIZE THE REQUIRED OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND UNDERTAKE SUCH FURTHER ACTION TO EFFECTUATE SAME**
- 16. MOTION TO APPROVE THE RENEWAL OF DENTAL HEALTH INSURANCE WITH GUARDIAN INSURANCE COMPANY FOR THE PERIOD BEGINNING JULY 1, 2016 TO JUNE 30, 2017, IN AN AMOUNT NOT TO EXCEED \$192,490.68, AND AUTHORIZE THE REQUIRED OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND UNDERTAKE SUCH FURTHER ACTION TO EFFECTUATE SAME**
- 17. MOTION TO APPROVE THE RENEWAL OF SHORT AND LONG TERM DISABILITY INSURANCE WITH SUN LIFE INSURANCE COMPANY FOR THE PERIOD BEGINNING JULY 1, 2016 TO JUNE 30, 2017, IN AN AMOUNT NOT TO EXCEED \$66,946.56, AND AUTHORIZE THE REQUIRED OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND UNDERTAKE SUCH FURTHER ACTION TO EFFECTUATE SAME**

- 18. MOTION TO AUTHORIZE THE VILLAGE PRESIDENT TO UNDERTAKE THE NECESSARY ACTION TO EXERCISE THE OPTION TO EXTEND THE TERM OF THE GROUND LEASE AGREEMENT BY AND BETWEEN THE VILLAGE OF FRANKLN PARK AND THE AMERICAN LEGION POST 974 FRANKLIN PARK FOR AN ADDITIONAL THREE YEAR PERIOD**
- 19. MOTION TO APPROVE THE RENEWAL OF THE SPRINGBROOK SOFTWARE MAINTENANCE AND SUPPORT FOR THE ENTERPRISE MANAGEMENT SYSTEM FOR A ONE YEAR PERIOD FROM ACCELA, INCORPORATED, 2633 CAMINO RAMON, SUITE 500, SAN RAMON, CALIFORNIA 94583, IN AN AMOUNT NOT TO EXCEED \$36,841.02, TO ENSURE THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS AND AUTHORIZE THE REQUIRED OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND UNDERTAKE SUCH ACTION TO EFFECTUATE SAME**
- 20. MOTION TO APPROVE THE UPGRADE OF THE BUILDING PERMITS MODULE OF THE SPRINGBROOK SOFTWARE SYSTEM FROM VERSION 7.15 TO 7.18 FOR THE ENTERPRISE MANAGEMENT SYSTEM FROM ACCELA, INCORPORATED, 2633 CAMINO RAMON, SUITE 500, SAN RAMON, CALIFORNIA 94583, IN AN AMOUNT NOT TO EXCEED \$20,000.00, TO ENSURE THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS AND AUTHORIZE THE REQUIRED OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND UNDERTAKE SUCH ACTION TO EFFECTUATE SAME**
- 21. MOTION TO WAIVE BID REQUIREMENTS AND APPROVE THE LOWEST RESPONSIVE PROPOSAL FROM CCB TECHNOLOGY, 2823 CARLISLE AVENUE, RACINE, WISCONSIN 53404, TO REPLACE THIRTY COMPUTERS IN THE POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$23,040.00, TO ENSURE THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS AND AUTHORIZE THE REQUIRED OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND UNDERTAKE SUCH ACTION TO EFFECTUATE SAME**
- 22 MOTION TO APPROVE THE PROPOSAL FROM URBAN COMMUNICATIONS, INCORPORATED, 5320 WEST 159TH STREET, SUITE 503, OAK FOREST, ILLINOIS 60452, FOR THE EQUIPMENT, INSTALLATION AND MAINTENANCE OF CAMERAS AT VARIOUS LOCATIONS IN AN AMOUNT NOT TO EXCEED \$20,876.00, TO ENSURE THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS AND AUTHORIZE THE REQUIRED OFFICERS AND OFFICIALS OF THE VILLAGE TO EXECUTE THE NECESSARY DOCUMENTS AND UNDERTAKE SUCH ACTION TO EFFECTUATE SAME** *(Item pulled)*

23. MOTION TO APPROVE THE AMERICAN LEGION FRANKLIN PARK POST NO. 976 REQUEST TO HOLD THEIR ANNUAL POPPY DAY DONATION DRIVE ON THURSDAY, MAY 26, 2016

Motion made by Mr. Caporusso, seconded by Mr. Ybarra to approve the Consent Agenda minus item #2 and item #22.

Roll Call: Ayes – Mr. Caporusso, Mr. Ybarra, Mr. Ruhl, Mr. Johnson, Ms. Special, and Ms. McLean.
Nay – 0. Absent – 0. Abstain – 0.

IX. NEW BUSINESS

2. APPROVAL OF VOUCHER EXPENDITURES LIST IN THE AMOUNT OF \$1,698,632.97

Motion made by Mr. Ybarra seconded by Ms. Special to approve item #2 the approval of voucher expenditures list in the amount of \$1,698,632.97.

Mr. Johnson stated under Illinois law as a sign contractor, he is only allowed to do up to \$4,000.00 worth of business per fiscal year. Mr. Johnson explained there is an item on the voucher list for \$1,372.50

Roll Call: Ayes – Ms. McLean, Ms. Special, Mr. Ruhl, Mr. Ybarra, and Mr. Caporusso.
Nay – 0. Absent – 0. Abstain – Mr. Johnson.

X. APPOINTMENTS/SWEARING IN
1. None

XI. COMMENTS FROM THE CLERK

1. Village Clerk Tommy Thomson announced the statement of economic interest is due by May 1

XII. COMMENTS FROM THE PRESIDENT

1. None

XIII. CLOSED/EXECUTIVE SESSION

Motion made by Mr. Caporusso, seconded by Ms. McLean to recess to Closed Session for Employment, Compensation, Discipline, Performance or Dismissal of Certain Employees at 7:26 p.m.

Roll Call: Ayes – Mr. Caporusso, Mr. Johnson, Ms. McLean, Mr. Ruhl, and Mr. Ybarra.
Nay – 0. Absent – 0. Abstain – 0

RETURNED FROM CLOSED SESSION AT 7:44 P.M.

Village Clerk, Tommy Thomson, stated to let the record reflect that all members returned

No action was taken in Closed Session

XIV. ADJOURNMENT

**Motion made by Mr. Johnson, seconded by Ms. McLean to adjourn at 7:44 p.m.
Voice vote carried**

ATTEST

Tommy Thomson, Village Clerk

Notice of Meeting Duly Posted as per Illinois Open Meeting Act