# NOTICE OF A REGULAR MEETING OF THE BOARD OF TRUSTEES FRANKLIN PARK POLICE PENSION FUND October 22, 2013

The Board of Trustees of the Franklin Park Police Pension Fund will conduct a regular meeting at the <u>Franklin Park Police Department</u> on Tuesday, October 22, 2013 at 5:00 PM, located at <u>9451 W. Belmont</u> <u>Avenue, in the Community Room</u> for the purposes set forth in the following Agenda:

# AGENDA

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT (limited to 3 minutes per person)
- 4. APPROVAL OF PRIOR MEETING MINUTES
  - a. July 23, 2013 regular meeting minutes- in board packet
- 5. ACCOUNTANT'S REPORT
  - a. Discuss Salary issues
  - b. 04/30/2013 final Annual Financial Report /Audit distributed
  - c. IRS notice update
  - d. Approve 04/30/2013 DOI Annual Statement distributed
  - e. Execute Certification Form
  - f. 04/30/2013 Actuarial Valuation, draft distributed
  - g. Make tax levy recommendation to Village
  - h. Approve Municipal Compliance Report
  - i. Review monthly financial report *distributed*, accept report

## 6. PRESENTATION AND APPROVAL OF DISBURSEMENTS

- a. Approval of disbursements in board packet
- b. Approve reimbursement of reasonable training expenses

### 7. INFORMATIONAL ITEMS AND UNFINISHED BUSINESS

- a. Trustee Training Summary FOIA/OMA cert for designee, new CTP in Nov (Jensen)
- b. L&A to prepare Active member file contents letters
- c. Annual Affidavits results 100% compliance
- 8. NEW BUSINESS
  - a. Review and update Board rules and forms, if needed
  - b. Review and update contractual agreements with custodians and advisors, if needed
  - c. Establish 2014 regular Board meeting dates
- 9. INVESTMENT REPORT
  - a. Review quarterly investment report, potential purchase and/or sale of securities, potential portfolio balancing and/or hiring/termination of investment managers, accept report
  - b. Approve revised investment policy statement, asset allocations, send to DOI
  - c. Review and update Investment Consulting agreement, if needed
- 10. CLOSED SESSION, if needed
- 11. ADJOURNMENT

### Next regular meeting date – to be determined at this meeting